

Sargent County Fair Association

PO Box 303
Forman, ND 58032



Summer is a busy and exciting time in Sargent County! The **101st** annual Sargent County fair is just around the corner, and we would like nothing more than to fill our exhibit building and fairgrounds with all varieties of vendors. As a commercial exhibitor at the Sargent County Fair, your products, services, and organizations will be available to be showcased and viewed by all fair attendees. Commercial vendors are able to sign up for ONE booth space with no additional charge.

The exhibit dates:

This year's vendors can choose between TWO OPTIONS.

1. Vendors can choose to set up inside the Expo building with the following details:

Vendors open: Friday, July 26th 4 pm – 8 pm

Saturday, July 27th 9 am – 8 pm

Sunday, July 28th 9 am – 3 pm

Space available is an 8'x9' indoor area. Also available are 6' tables on a first come, first served basis. You are free to bring your own table if you prefer. There will be electricity available, but extension cords are recommended to be brought by the vendor. The exhibitor is responsible for bringing any display accessories you may need, such as extension cords, table cover, tape, staples, wire, etc.

Setup will be: Thursday, July 25th 5 pm - 7 pm

Friday, July 26th 1 pm - 4 pm

2. Vendors can choose to set up outside with the following details:

Vendors open: Saturday, July 27th 10 am – 10 pm

Space available will be determined by how many vendors choose this option. The exhibitor is responsible for bringing all set up and display accessories that may be needed, such as tables, tents, extension cords, table cover, tape, staples, wire, etc.

Setup will be: Saturday, July 27th 7am – 10am

BY completing the bottom portion of this registration letter and returning it to the Sargent County Fair Association, your booth space will be reserved for you. **We simply ask that if you reserve booth space, you show up for the event.**

A floor plan will be displayed at the entrance of the Expo building showing the booth locations and each booth will be labeled with the renter's title. If these setup times do not work for you, please contact me for special arrangements. Setup will be on the south entrance of the exhibit building. The fairgrounds are located on the east side of Hwy 32 in Forman, ND.

We hope to see you there!

Sincerely,
Sara Dux - Sargent County Fair Secretary/Treasurer



2024 Sargent County Vendor Contract

The exhibitor is required to contact its insurance company to ensure that all exhibit items are covered for damages, lost or stolen while on the fair property. The fair, Sargent County and/or personnel are not responsible for any type of personal or property damage. Your signature at the bottom signifies your understanding of this.

Again, we simply ask that if you reserve booth space, you show up.

Complete and return to: Sargent County Fair
 PO Box 303
 Forman, ND 58032

Business or Organization: _____

Complete Mailing Address: _____

Name of Contact: _____ Phone Number: _____

Option 1: INSIDE (Friday, Saturday, Sunday)

- Reserve 1 OR 2 8'x9' indoor booth(s) (please circle choice)

of 6' tables to reserve for indoor booth _____

Option 2: OUTSIDE (Saturday ONLY)

- Reserve 1 OR 2 outdoor booth space(s) (please circle choice)

** note: the fair CANNOT guarantee tables will be available for outdoor booths

Please return to Fair Office before July 1, 2024