

Sargent County Fair Association

PO Box 303

Forman, ND 58032

March 12, 2026

Dear Food Vendors,

This letter is being sent to you as you were a food vendor at a previous Sargent County Fair. This year, Sargent County will celebrate our 103rd year of the fair from July 23-26, 2026! We are again, holding a two-day rodeo event on Friday and Saturday and the demolition derby on Sunday. 4-H events will also take place all weekend. The board will be adding an inflatable carnival with water features such as a 2500sq ft pool with paddle boats, and 2 water slides and more to the entertainment this year! We will also be having a DJ on Friday night and a street dance, featuring Buffalo Alice on Saturday night. We hope that with the added entertainment, and continuous growth of our events, we add more event participants to our fair!

In preparation for the fair, the board would like to receive prior commitments from any previous vendors who would like to return to ensure we have adequate vendors for this year's fair. The Sargent County Fair Board is requiring food vendors to pay a daily fee of \$75 for each outdoor food vendor spot they will be reserving and each trailer they will be bringing into the fair to be returned to the fair board by May 1st, 2025. This will provide the fair board with enough time to find back-up vendors should any be required. Failure to return your vendor fee and commitment by **May 1st** will result in your spot being offered to other food vendors.

ALL FOOD VENDORS ARE REQUIRED TO TURN IN A MOBILE FOOD UNIT (MFU) LICENSE WITH THIS PAYMENT AND CONTRACT BY MAY 1, 2026! If you do not have a MFU attached to your contract and payment, your application will not be considered. If you have any questions about the MFU License, please contact the North Dakota Health and Human Services: 701-328-1291.

Please return the second page of this letter along with vendor fees, and MFU License made payable to the Sargent County Fair Association by **May 1, 2026** to reserve your spot(s).

Thank you for the continued support and we hope to see you at the 103rd Sargent County Fair!

Sincerely,

Vanessa Bayger

Sargent County Fair Board Secretary

Sargent County Fair Association

PO Box 303
Forman, ND 58032

_____ (vendor name) will be participating at the Sargent County Fair as a food vendor and is enclosing the applicable fees to reserve vendor spot(s).

*Daily food vendor fee - \$75 PER SPOT

Vendors will need to pay per day, per spot requested.

Storage trailers **will be** charged an additional \$75.00 fee per day.

Personal vehicles will need to be parked in regular parking lot.

All vendor owned property must be removed from the fairgrounds on Sunday, July 26th, 2026.

Please enter the number of vendor spots requested, INCLUDING all trailers and storage campers below.

_____ # of vendor spots/trailers x _____ # of days on site x \$75 daily fee = \$ _____
(ex – if you are bringing one trailer for all three days of the fair, your total would be =\$225)
(1) x (3) x \$75 = \$225

Amenities Requesting:

_____ (1) 20 amp plug in _____ (1) 50 amp plug in _____ Other requests: _____

_____ (1) 30 amp plug in _____ Below grand stand food booth _____

***** I understand that I and all my workers will be responsible for any applicable gate/event fees.**

Contact Name: _____

Phone number: _____

Email: _____

_____ (Date)

Printed Name

Signature

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